



## ***INTERNATIONAL ACADEMY OF HERALDRY***

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**Circular n° 187 – August 2018**

# **NOTICE OF THE ANNUAL GENERAL MEETING**

**Arras, October 3, 2018**

The general meeting which is convened according to the Academy's statutes will be held at the **Hotel de Guînes, Arras (France), Wednesday, October 3, 2018 at 17:00** in conjunction with the XXXIII<sup>rd</sup> Congress of Genealogical and Heraldic Sciences. The agenda is as follows:

1. **Call to Order and approval of the Agenda.**
2. **Minute of Silence to honour Academicians and Associate members who have passed away.**
3. **Approval of the Minutes of the IAH Meeting 11<sup>th</sup> November 2017, Copenhagen.**
4. **President's Report.**
5. **Secretary General's Report which will include in particular the following items:**
  - **Preliminary remarks**
    1. Initiatives by the AIH progress too slowly because of an insufficient number of active members. An international organisation cannot depend on only a small number of active members, and in the present circumstances, the Secretary General cannot continue to discharge so many tasks. **Therefore it is indispensable that tasks be apportioned so that the AIH continuity can be ensure for the coming years.**
    2. The creation of an "Education Commission" has demonstrated all the usefulness that can be derived from this type of adaptable structure created ad hoc.

Therefore, it is vital to broaden the executive organisational chart by drawing examples from most national heraldic societies.

- **Proposals:**

1. **Treasury**

Because Gaëtan Cassina wishes to leave his post as Treasurer, it would be advisable to install a duo (Treasurer and Deputy Treasurer, for instance, an Anglophone and a Francophone), or at least an Assistant to the Treasurer as soon as possible. It is necessary to manage regular accounts as well as Paypal, to place reminders, etc. A transfer of accounts to another country is not incompatible with the current statutes.

2. **Designation of an Education Secretary whose tasks would be:**

- Keeping an up to date list of students carrying on heraldic projects, with addresses and research topics;
- Conveying to students information likely to be of interest to them and attracting them to us: scholarships proposed by the AIH, call for papers (congresses/ colloquiums), etc
- Receiving dossiers related to requests for scholarship funding and transmitting the information to committee members, ensuring liaison with the Treasurer for reimbursements.

3. **Designation of an Editor (or an Editorial Committee)**

- Layout and rereading of the Circular;
- Keeping score of past Acts;
- Canvassing institutions to publish past Acts online.

4. **Creation of an "Internet Presence" working group**

- Considerations about our site (content with a direct link with the AIH, updates, possibilities for publishing research by our members in pdf format);
- Presence elsewhere on the web: updating the Wikipedia page and all other sites where the AIH is mentioned, creation of a Facebook page?

5. **Creation of a Deputy secretary for Membership**

He or she would assist the Secretary General in all matters related to the collection and conservation of information concerning members past and present (heraldic, biographic and bibliographic).

**For all these tasks, a call for volunteers is launched. Please contact the Secretary general.**

6. **Report of the Treasurer.**

7. **Report of the Secretary for bibliography.**

8. **Report of the Librarian.**

9. **Report from the Secretary for the website.**

10. **Proposals for appointments of new Associate members.**

11. **Proposals for promotion to Academicians.**

12. **Elections to the Council** (two councillors to be elected).

The mandates of Claire Boudreau and Elizabeth Roads as Councillors are about to expire. Elizabeth Roads is a candidate to another term, not Claire Boudreau. Any Academician who wishes to be a candidate is invited to contact the Secretary General.

Furthermore, although the mandate of Gaëtan Cassina as Treasurer runs until 2020, Gaëtan Cassina – who is not resigning – would be glad to hand over, should a volunteer (or a duo made of a Treasurer and Deputy) apply.

13. **Future congresses and colloquia:**

- 2019: Antwerp
- 2020: Madrid
- 2021: ?

14. **Other business and closing.**

*Proxy next page.*

Ladies and Gentlemen: Academicians who are unable to attend this meeting may wish to have their vote recorded by means of the "proxy" set out below. Once completed, this proxy may be assigned to another Academician who will be participating in the meeting or, alternately, assigned to the President, or the Secretary General at the addresses shown in the heading.

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## INTERNATIONAL ACADEMY OF HERALDRY

Annual general meeting 2018

### *Proxy of an Academician*

I, the undersigned.....

Assign my proxy to.....

to represent me during the annual meeting on the 3<sup>rd</sup> of October 2018 in Arras.

At.....the..... day of.....2018

(Write "*good for proxy*" and sign)